



YOUTH ORGANISATION

Marquee & Tent Hire



Tents and Marquees available

Elizabeth Marquee – Party tent- 5x10 m, 2 available, walls can be added, 2 marquees can be linked together for more room.



Brown Squad Tent- Sleeps 12, Heavy canvas, with ground sheet. 2 available 5mx4m



Gazebo- 3m x 3m, ideal for garden parties, can have walls. 2 available



Hike Tent- Jackal 3 person tent, 2 available



Hike tent- Jackal 2 person tent, 2 available



TERMS AND CONDITIONS OF HIRE

Our terms and conditions of hire are as below, please do contact us, should you require any clarification.

1. PRICE & PAYMENT

A non refundable deposit may be required to secure a booking and will be requested at the Organisations discretion on an individual event basis. The full balance is due to be paid prior to the day of delivery by cash or credit / debit card. We cannot accept cheques at delivery. Payment can be made by BACS but these payments must be showing as cleared before the delivery date or the customer must e-mail evidence that BACS transaction has been initiated. The Organisation reserves the right to charge interest on overdue monies at the rate of 8% per annum above the bank base rate and varied from time to time. In addition, if the Customer defaults on payment the Organisation reserves the right to place the matter in the hands of their debt recovery agents, without prior warning in writing, and shall be entitled to a full reimbursement of any fees or disbursements paid to the debt recovery agent to aid recovery of monies outstanding to the Organisation.

2. INSURANCE

The Organisation Insurance covers our equipment for all risks excluding theft, wanton damage or vandalism. The Hirer shall be responsible for an excess for the first £1000 of any claim unless this has been waived. Excess waiver fees are calculated individually for each hire in relation to their cost. The fee can quickly be calculated at time of quotation.

The Organisation insurance includes full public liability cover of 5 million pounds.

Security of unattended equipment is the full responsibility of the hirer especially if the site is not the hirer's land; we strongly advise that the hirer arranges security for the duration of the hire as losses will not be covered by the Organisation Insurance. The hirer will be responsible for all equipment hired until collected by Organisation volunteers. If there is a delay in collection, then the hirer must ensure that all equipment is secured in order to prevent theft/damage. If the Organisation cannot gain access to equipment hired, then this will remain the responsibility of the hirer until such times as it can be collected.

3. UNDERGROUND SERVICES

It is the hirer's responsibility to provide the Organisation with the location of any underground services (gas, water, electricity etc) that could be damaged by marquee fixing spikes. The hirer will be responsible for any costs associated with the repair to unmarked/unidentified services and associated costs relating to their interruption resulting from not being identified to the Organisation.

4. WEATHER

If extreme weather is forecast during the hire period we have the right to decline the erection and use of the structure. This is for the safety of all concerned. A wind management plan will be supplied to the Hirer and it is their responsibility to ensure that this is followed. The Organisation monitors wind forecast daily and if gusting winds which exceed those set out in our wind management plan are predicted we will endeavour to contact the Hirer and give advice on action to be taken. If the wind management plan is not followed the Hirer will be liable for any damages, claims by third parties or costs as a result of this not being followed. Hirers will be liable for the full hire fee in the event of late cancellation due to weather. Hirers must be aware of this possibility especially during the winter months.

5. DAMAGE

Any equipment found damaged or missing during the hire period will be repaired or replaced at the hirer's expense. No items or objects should be stuck to, fixed to, or suspended from the marquee sides, roofs or framework. If tape is used anywhere on the marquee structure a minimum charge of £50 will be levied for cleaning any residue.

6. MARQUEE STRUCTURE

When the marquee has been erected and all exits or openings agreed, this should not be altered or tampered with in any way as this may render the structure unsafe.

7. FLOORING OR GROUND

The Organisation does not own its own flooring for Marquees. All tentage will be erected onto grass. Grass surfaces must be cut short and all debris including fouling by dogs must be removed prior to the build. Marquee areas must be erected on flat surfaces.

8. SAFETY

For the safety of all concerned, the hirer may not enter the structure during the time the Marquee is being built. The Organisation cannot be held responsible for any injury or damage sustained by the public in or around the marquee during the hire period. Under no circumstances should the hirer alter or tamper with any electrical appliance or power lead following installation. This includes extension cables. The hirer should not “plug in” any electrical appliance or power lead to existing extension cables without first discussing this with an Organisation representative as this can lead to mains power being overloaded resulting in tripped fuse boxes.

10. FURNITURE

The Organisation does not supply furniture for Marquees, however we can supply tables that will need to have a cover (not supplied by us) as these are not in best condition. Please speak to us in regards to tables.

11. HIRERS RESPONSIBILITY

The hirer is responsible for signing a completed safety checklist after consultation with an Organisation representative once the marquee has been installed and in signing this checklist agree to abide by any instructions therein. If the hirer is not present to sign the safety checklist two Organisation representatives will do this on their behalf and a copy will be left for the hirer's reference. The hirer shall not use cooking equipment, lighting or electrical appliances or decorate the interior/exterior of the marquee without prior consent from the Organisation. Any damage/soiling resulting in such use that may require repair or cleaning will be charged to the hirer.

12. LIABILITY

The Organisation will not accept Liability and you may be liable for part/full hire fee:

1. When the marquee build is delayed or cancelled due to the site being inaccessible or ill prepared or in any instance where the site is deemed unsafe by Organisation representatives.
2. Delay or cancellation due to adverse weather conditions.
3. Delay or cancellation due to the hirer not obtaining appropriate permission from the public or local authority.
4. When water ballasts are used, any delay or cancellation due to no suitable water source being available. Suitable sources include a hydrant or fast flow mains supply. Household or domestic taps are not suitable.
5. Charges may be applied where our volunteers are required to attend safety briefings or meetings before being permitted onto the site. We must be informed of this requirement at time of booking as this could result in delay or cancellation of the hire if the Organisation have no prior notification. Any costs associated with delay or cancellation will be passed to the hirer.

13. CANCELLATION BY CUSTOMER

In any instance where the Customer needs to cancel their order they must first call our main office on telephone number (can be requested through Facebook/Email) and inform a volunteer in person, answer machine messages informing us of cancellation are unacceptable. The Customer must ask the name of the volunteer that they are giving cancellation instructions to and supply a live e-mail address in order that written e-mail confirmation of the cancellation can be sent by return confirming our acceptance of the cancellation. If the Customer cannot provide evidence of this procedure being followed they may be liable for the full cost of their hire. If you cancel within 7 days of your event you may be charged a fee relevant to the planning & admin costs incurred.

If the Hirer cancels the hire after an order has been placed, the Supplier has the right to charge cancellation fees as follows:

1. More than 14 calendar days' notice – 25% total hire charge or the amount of the Deposit, whichever is larger.
2. 7-14 calendar days' notice – 50% total hire charge or the amount of the Deposit, whichever is larger.
3. Less than 7 calendar days' notice – 100% total hire charge

14. FORCE MAJEURE

While every effort will be made by the Organisation to carry out any order accepted, the full performance of it is subject to variation or cancellation by the Organisation consequent upon Acts of God, War, Strikes, Riots, Lockouts or any other disturbances. Fire, Flood, Storm, Gale or Tempest restrictions on the use of Transport, Fuel or Power. Requisitioning Storage of material or transport or labour or any other cause beyond the control of the Organisation.

I have read and fully understood RH Youth Organisation Terms and Conditions, including Payment Terms and agree to abide by them.

Name	
Sign	
Date	

Price List

Prices include assembly and dismantle.

(Assembly day Friday and Sunday dismantle- times will be confirmed on the week of hire)

Marquees/tents	Price for weekend	Availability
Marquee	£150	April-September
Squad Tent	£60	April-September
Hike tent	£40	All year round
Gazeebo	£30	April-August

Please note there will be a fuel rate beyond 10 mile radius around Lockerbie at 0.40p per mile.